



ILAC Autumn term internship

The main objectives of the internship are to

- Support ILAC programme officers, legal analysis department and staff members in developing and implementing new and existing assessment and programme activities.
- Build the capacities of the intern in the field of international rule of law work, human rights and technical legal assistance.

Intern tasks

Under the supervision of ILAC's management and staff, the intern will participate in preparing, designing and supporting the implementation of rule of law assessment and programme activities targeting justice sector institutions and partners. This work may be in support of existing or new assessments, or in relation to capacity development work such as the ILAC MENA and Syria Programmes, as well as the design and development of new programme proposals.

Specific tasks include:

- Conduct research or literature review in relevant fields and help prepare draft background material for ILAC assessments and projects.
- Assist in strengthening our internal and external communication on our programmes and projects.
- Writing and posting updates on programme activities and related substantive issues to the ILAC website, Facebook page and Twitter account.
- Participate in relevant internal and external meetings.
- Carry out other duties as requested by the programme officers and/or other staff members when needed.

Qualifications and criteria

Applicants should be enrolled in University and preferably eligible for student financing during the internship, and should have relevant academic qualifications and knowledge on human rights law, international development cooperation and peace and conflict studies. Applicants should be well-organised and self-motivated with good drafting skills and the ability to work in

a fast-paced and dynamic work environment. The ILAC working language is English, but ability to read, write and express oneself in Arabic, French and/or Spanish is an advantage.

Terms and conditions

The internship is unpaid and located at the ILAC Secretariat at Stockholmsvägen 21 in Enskede, Sweden. The intern should work for an average of 40 hours per week during the Autumn semester 2018. Start and end dates are negotiable.

Application Procedure

To apply, please send a cover letter and CV to jobs@ilac.se no later than **June 4 2018**. For further information on the internship, please send an e-mail to jobs@ilac.se with the subject "intern". For more information on ILAC Programmes and activities please see <http://www.ilacnet.org/>. ***ILAC reserves the right to fill the position before the final date for applications.***