



# ILAC Spring term Internship

ILAC, established in 2002, is a Stockholm-based association for legal practitioners and scholars from around the world who offer expert guidance to countries trying to rebuild justice systems after conflict. It is in these challenging contexts where through better planning, coordination, and cooperation technical assistance can be more productive, sustainable, and cost efficient. Through its member organisations, ILAC represents over 3 million legal professionals – judges, lawyers, prosecutors, and court administrators – worldwide.

## The main objectives of the internship are to

- Support ILAC programme officers, legal analysis department and staff members in developing and implementing new and existing assessment and programme activities, particularly in the Middle East and North Africa region, as well as Latin America.
- Build the capacities of the intern in the field of international rule of law work, human rights and technical legal assistance.

## Intern tasks

Under the supervision of ILAC's senior legal expert, the intern will participate in preparing, designing and supporting the implementation of rule of law assessment and programme activities targeting justice sector institutions and partners. This work may be in support of existing or new assessments, or in relation to capacity development work such as the ILAC MENA and Syria Programmes, as well as the design and development of new programme proposals.

*Specific tasks include:*

- Conduct research or literature review in relevant fields and prepare draft background material for ILAC assessments and projects.
- Assist in strengthening our internal and external communication on our programmes and projects.
- Writing and posting updates on programme activities and related substantive issues to the ILAC website, Facebook page and Twitter account.
- Participate in relevant internal and external meetings.
- Carry out other duties as requested by the programme officers and/or other staff members when needed.

## **Qualifications and criteria**

Applicants should be enrolled in University and preferably eligible for student financing during the internship, and should have relevant academic qualifications and proven knowledge on human rights law. Applicants should be well-organised and self-motivated with good drafting skills and the ability to work in a fast-paced and dynamic work environment. The ILAC working language is English, but ability to read, write and express oneself in Arabic, French and/or Spanish is an advantage.

## **Terms and conditions**

The internship is unpaid and located at the ILAC Secretariat at Signalistgatan 9 in Solna. The intern should work for an average of 40 hours per week during the Spring semester 2018. Start and end dates are negotiable.

## **Application Procedure**

To apply, please send a cover letter and CV to [jobs@ilac.se](mailto:jobs@ilac.se) no later than **October 15th 2017**. For further information on the internship, please send an e-mail to [jobs@ilac.se](mailto:jobs@ilac.se) with the subject “intern”. For more information on ILAC Programmes and activities please see <http://www.ilacnet.org/>.